

The Friends of Lady Joanna Thornhill (Endowed) School

(Charity number 298123)

Minutes

Location: Google Meet

Date/Location: 09 January 2023

Apologies: Liz Callaghan, Sarah Smith, Stevie Bull, Stephanie Mortimer

Attendees:

Elsbeth Dunn, Alison Wood, Hannah Muskett, Jessica Porter, Johanna Maxfield, Katie Cole, Kristen Weiss, Laura Starley, Rachael Foster, Teodora Dimitrova, Stella Llong, Georgia Bozekova,

1. Review of end of 2022 finances

Tedy gave the review of the monies raised over Christmas.

Monies earned

Christmas Fair - £4,267 (Biggest earner was the hamper raffle)

Pick a Present - £376

Christmas Cards - £376

Total from Christmas Activities - **£5,019**

2. Christmas Build up - discuss the overload

- a. Check for any cross over on date with street fair for 2023

The committee thanked Laura for collating these comments from other parents, all the concerns have been noted and will be looked at by the committee and find a way to make things easier going forward.

ACTION: ED to respond to the letter and advise we will be looking into these comments

Communication from the committee to reps and then reps to the classes needs to be key!

3. Upcoming events

- a. Disco - briefing
- b. Needs to highlight this is a Gift from Friends to the Children

Stella gave a brief overview of the disco.

There are 5-5 Volunteers in each slot.

4. Performing Arts Space update

Jessica Porter gave an update on the Performing Arts Space, a bid was put into Jonathan Tuckey Design (<https://jonathantuckey.com/>) which was won. They will be on a pro bono basis to help develop designs and costs for how to develop the space we have.

They are experts in this field so will understand the requirements and what will be possible.

Once we have the design, it will be for dance and gymnastics as well as performing arts.

Hopefully it will be able to rent out the space to the community too.

Currently the school is waiting on a date from the architects to come in and meet with the Lady Jo team. The school has £12,000 from The Friends which was agreed at the AGM.

There will be potentially more that can be freed up for further but this will have to be agreed at a meeting.

Have a look at any other funding - are there any other funding opportunities in the local area. Would it be more beneficial for The Friends or the School to apply? This is something to consider.

5. Overview 2023 Events

a. Review 2023 calendar - appendix 1

It was agreed that Reception will hold a cake sale on Friday July 7th

The other ideas brought up still need further discussion by the committee, which will be done at a later date. Once discussed it will be communicated out.

The potential ideas which will be discussed are:

Quiz

Boot Fair

Easter Decoration with flowers

b. Summer fair ideas - look at Summer Fair 22 notes (as appendix)

- i. Strawberries and cream - do we do pimms?
- ii. Dog show?
- iii. Candyfloss stall?
- iv. Races - Venture Camps?
- v. Brownie / scout stall
- vi. Panto people or similar
- vii. Consider after school proposal for fair

The Summer fair will be happening on 17th June and any information will be discussed at the next meeting.

- c. Potential Quiz - committee to discuss further
- d. Easter Event - committee to discuss further

6. Passive Income Stream

- a. Card competition
- b. Merchandise

Thank you cards to be produced in a similar way to the Christmas cards, with each year having a design in a pack, therefore having a card creating competition. Having thank you card packs for sale, will give another passive income stream and also allows the friends to use them when responding to local businesses.

The merchandise has been a slow start but has received positively so far. It does need to be push a bit more - potentially going onto the website and webpage.

50:50 to be launched on 1st Feb payments to be in by 20th Feb for first draw 1st March
No pressure to be involved but it will be great to have a regular income stream.

7. Proposed Structure of Committee Discussion

If anyone would like to apply for any of these positions email the secretary (secretary@friendsofladyj.org) with which role you would like to apply for and a brief outline into why you would like to do it.

We understand that some people are already doing the roles we have highlighted and we would like for them to confirm they are happy to continue with the role so we can formalise who is doing what!

Katie Coles asked about getting a team around the roles - Ali said that the roles are to be the lead and can pull in a team around them.

8. AOB

Stella wanted to thank Bex for the work she did on the news letter which is going out weekly.

9. Dates of Future Meetings

- a. Wednesday 19th April 19:30
- b. Friday 9th June 19:30 - (idea - celebration at Pavillion hire from 19:00)