
The Friends of Lady Joanna Thornhill (Endowed) School

(Charity number 298123)

AGM MINUTES

Location:	School Music Room (and via Zoom)
Date:	19 October 2022
Time:	6:30pm
Attendees:	Mrs Rachael Foster, Mrs Kristen Weiss, Stella Llong, Teodora Smith, Amanda MacLean, Elspeth Dunn, James Dunn, Rachel Chan, Alison Wood, Laura Lau, Sarah Hart-Johnson, Hollie
Apologies:	Johanna Maxfield

Agenda details:

Previous Minutes

- Minutes of the Annual General Meeting held 4th October 2021 - Approved
- Matters arising from the Minutes – All action items confirmed closed

Chair's Report for 2021/2022 (slides 2-5)

Stella Llong gave an update and an overview of the achievements over the past year. An update was given on the changes to the Committee and Alison Wood and Elspeth Dunn welcomed. Rachel Chan thanked the Committee on behalf of the Board of Governors.

Action001: Request that teachers provide an update on what the cake sale funds they receive will be used towards for their class. This is to go in the Friday school newsletter.

Action002: Mrs Weiss to follow up on what the 21/22 Y1 playground funds were spent on specifically.

Action003: Mrs Foster requested that more healthy options be available at cake sales. Agreed that this would be included on the agenda at the next Friends meeting on the 8th November

Action004: Discussed smaller event options such as a film night for KS1. Question raised regarding Licensing requirements.

Treasurers Report for year ending 30 September 2022 (slide 6)

Teodora Smith gave an update on funds raised over the last financial year and highlighted the events that were the most successful.

Election of Trustees of the Committee (slide 7)

Confirmed that Amanda Maclean is stepping down as Secretary and that Alison Wood and El-speth Dunn to be added as Trustees

1. Special Business

1.1. New Constitution Document (see attached)

1.2. Funding request for 2022/2023 (see slide 8)

2. AOB

ACTIONS			
#	Action Item	Owner	Due Date
AAGM001	Request that teachers provide an update on what the cake sale funds they receive will be used towards for their class. This is to go in the Friday school newsletter.	SL	11/11/22
AAGM002	Mrs Weiss to follow up on what the 21/22 Y1 playground funds were spent on specifically.	KW	30/11/22
AAGM003	Mrs Foster has requested that more healthy options be available at cake sales. Agreed that this would be included on the agenda at the next Friends meeting on the 8th November	SL	08/11/22
AAGM004	Discussed smaller event options such as a film night for KS1. Question raised regarding Licensing requirements.	ED	30/11/22