
Friends' Association of Lady Joanna

AGM Meeting Minutes

Date: 4th October 2021

Attendees: Katherine Stephens (KS), Farida Keen (FK), Richard Pomfrett (RP),
Stella Llong (SL), Teodora Smith (TS), Amanda MacLean (AM)

Agenda overview & decisions:

I. Friends Committee

- FK opened the meeting and welcomed all. Confirmed the following changes to the Committee:
 - Co-Chairs: Katherine Stephens and Farida Keen would be stepping down and would be replaced by Stella Llong
 - Co-Treasurers: Tracey and Brett Hamer would be stepping down and replaced by Teodora Anastasova Dimitrova-Smith
- Special thanks was given to Ed Kyrie-Smith and Bob Holliday for their continued work and support over the last year, in particular with the Edible Garden. Thanks also given to all the class reps, the Friends Committee Members, Mr Pomfrett, the school staff and all the parent volunteers who put in so much time and effort to support the Friends Association.
- The core Friends Committee as of the 4th November 2021 are:
 - President: Ms Rachael Foster
 - Chair: Stella Llong
 - Treasurer: Teodora Anastasova Dimitrova-Smith
 - Secretary: Jamie & Amanda Maclean
 - Teacher rep: Richard Pomfrett

II. Class Representatives 2021/2022

- Class Reps have been confirmed for all years except YR Butterflies and Y5. See list of Reps in Attachment 2 below.

III. Fundraising 2020-2021

- Unfortunately many events were cancelled (like the free sports event) due to COVID-19, but the team worked closely with the school to identify other means of fundraising, including giving parents the opportunity to donate money to the Friends Association. The parent donations were very generous.

- Christmas pantomime online and Elf Visit for each student took place much to the children's delight
- Students in every year group took part in dance sessions organised by Funky Chicks, during the summer term and great feedback received from children, parents and teachers. This was a very inclusive event and everyone enjoyed it especially coming after the lockdown.
- Athletics sessions at the Julie Rose stadium were delivered to all the students who had previously been unable to receive them due to COVID restrictions.

IV. Achievements

- KS managed the Co-Operative members' scheme - if Lady Joanna selected as a Co-Op members preferred charity then funds are assigned to Lady Joanna's every time the member spends at the Co-Op. All funds are then passed on to the school
- A donation from a local business allowed the Friends Association to match the donation in order to purchase a new shed for the use of the Gardening Club
- Each student benefited from a dance session from Funky Chicks
- Parents donation generosity was overwhelming during the pandemic
- Overview of funds raised (all figures approximations)
 - GBP 13200 - Closing Balance at handover
 - GBP 15000 - End of Financial Year
 - GBP 3700 - Additional funds following consolidation of accounts
 - GBP 1517 - Donation: Co-Op
 - GBP 2000+ - Donation: Parents
- Overview of costs
 - GBP 670 - Farewell gift for Mr Chantler
 - GBP 120 - Takeaway Theatre: Online Panto
 - GBP 614 - Sense Theatre: Elf Visit (incl gift for each child)
- Question raised by TS regarding whether the financial report had been given to the Charities Commission. Assumption agreed that this has not taken place and new treasurer to complete this

ACTION 1: Request for new committee to please thank parents again for generous donations

ACTION 2: TS to complete 2020-2021 financial report for the Charities Commission as soon as able to access the bank account

V. Year Ahead 2021-2022

- SL gave an overview of the what the Association hopes to achieve over the next 12 months
 - Following the COVID pandemic the aim will be to make the children's lives that much better at school with the fundraising focus being on improving the mental, physical and emotional wellbeing of all pupils. The main items the Association hopes to fund initially are the following:
 - Play - New play equipment
 - Wellbeing - Nurture Groups Room & Sensory Area: a room revamp to support this group as well as pastoral care for children and parents as required. Sensory space to be created where children can have 1:1 catch up space and where quiet group work can be done
 - Approach & Attitude - Team Points Revamp Project where tokens will be given for team points (generally related to behaviours around the school - students approach and attitude).
- Some exciting events coming up including the Happy's Circus later in October, a new format disco and the annual Christmas Fair. A full list of events and dates for the diaries will be included in the Friends Association Newsletter to be sent out in the coming weeks. As always the Association will rely on the generous support from the staff and parent volunteers needed to support running these events

VI. Conclusion

- FK concluded that it was wonderful that the new team had the same ethos.
- SL thanked the outgoing team for all they did over the past 2 years and looks forward to their ongoing support
- RP thanked the outgoing team for all their work and support before COVID and over the past 18 months during a very challenging period
- A big thank you too to all the school and parents for their continued help and support.

Attachment 1

ACTIONS			
#	Action Item	Owner	Due Date
AAGM 001	Request for new committee to please thank parents again for generous donations	AM	Next full Friends Newsletter
AAGM 002	TS to complete 2020-2021 financial report for the Charities Commission as soon as able to access the bank account	TS	30/10/21

Attachment 2

Year Group	Class	Rep
R	Butterfly	VACANT
	Bumblebee	Sam Georgia
1	Fox	Hannah Muskett Teertha Shetty
	Hedgehogs	Katie Cole Penny Wilcox
2	Rabbit	Lucy Grant Liz Rushton (Callaghan) Jo Oliver
	Squirrels	Lu Janine
3	Blackbird	Jessica Potter Robyn di Ceasare Sophie Flanagan
	Chaffinch	Becky Carter
4	Kingfisher	Kim Elliott Zoe Lynds
	Parrot	Johanna Maxfield
5	Puffin	VACANT
	Swift	Beckie Alves Sarah Bramwell
6	Woodpecker	Kerry Percival-Smith Dee Weir
	Wagtail	Sarah Walker Ali Jones Tiffany Melbourne Findlay