



Lady Joanna Thornhill (Endowed) Primary School

NEWSLETTER

14th November 2025



Dear Parents,

I am pleased to share the wide-ranging events and achievements that have characterised our school community this week.

Anti-Bullying Week has been a significant focus, with our children engaging deeply in critical discussions about kindness, cyber safety, and supportive relationships. Through the symbolic wearing of odd socks, we have reinforced the importance of understanding and preventing bullying, exploring complex themes of digital safety and emotional intelligence.

We were also delighted to participate in Children in Need Day. The children took part in a range of activities, wearing some spots where possible and we used this as an opportunity to develop empathy and social awareness.

Our Year 6 children were not wearing spots, Pudsey ears or their own clothes today. They were immersed in a historical experience, dressed as evacuees and participating in a workshop that reinforced their History learning.

I am particularly proud to share the exceptional feedback we have received during recent school tours. Prospective parents have remarked on our children's remarkable engagement with learning and their exemplary politeness. We are incredibly proud of our children and I shared this feedback with them in assembly today.

A highlight of the week was our Year 1 children's involvement in the Royal Ballet and Opera (RBO) live event. This extraordinary opportunity provided our young learners with a cultural and artistic experience that will undoubtedly enrich their educational journey.

Our recent parent consultations have provided an invaluable opportunity for dialogue and understanding. We trust that these meetings were informative and constructive. Please remember that another consultation is scheduled for next Tuesday for years 1-6, and there will be the rescheduled meetings for Fox Class and Wagtail Class on Thursday.

I must also express my gratitude to all the volunteers who organised the Fireworks event last weekend and those who helped make it a success. The community spirit demonstrated was truly amazing and it was a brilliant event. I can't thank the Friends' Association enough for working so tirelessly to ensure the children and our wider community have such brilliant experiences, whilst raising an incredible amount of money for our school.

Have a wonderful weekend,

Rachael Foster
Headteacher



Y6 WW2 Day

NOTICES

- **Christmas Pupil Lunch:** On Wednesday 17th December we will be holding our Pupil Christmas lunch. Please can we ask that ALL parents complete the form at [CHRISTMAS PUPIL LUNCH December 2025 – Fill out form](#) to advise whether your child will be having Christmas dinner, vegetarian Christmas dinner or will bring a packed lunch. The menu is available to view on the school website at [Lunch Information | Lady Joanna Thornhill Endowed Primary School](#)
- **Earrings:** Can we ask that any children with pierced ears are only wearing small stud type earrings. Children wearing dangly or hoop earrings will be asked to remove them or tape them for their safety.
- **RECEPTION YEAR PARENTS COFFEE AFTERNOON.** Join us for a warm and friendly Coffee Afternoon to meet other new parents, chat with staff, and learn more about our school community. This will be held on Friday 21st November at 2-3pm in the Hub. Coffee, tea and light refreshments will be available, as well as a relaxed space to meet other parents and share any worries and concerns. If you are able to make this, please email j.read@ladyj.kent.sch.uk to let Mrs Read know.
- **CHILDREN IN NEED.** Today is Children in Need and the children are looking amazing, with lots of spotty and Pudsey Bear outfits - if you have not yet donated and would like to, please visit [DONATION PAGE](#)

SPOTLIGHT ON YEAR 2

In year 2, it has been exciting times all round! We have begun our nativity rehearsal process and are singing, acting and dancing our way through it. With the help of Mr Connolly, everything seems to be coming together nicely. The children are working so incredibly hard and can't wait to show everybody the outcomes.

It is also the term in which we learn about The Great Fire of London! The children have loved being introduced to this topic, learning about Thomas Farriner and his bakery on Pudding Lane. We have been discussing how different modern life is from 1666 – they didn't even have a fire brigade they could call! The children are excited to keep finding out more.



In our Science lessons we have been looking at the questions, 'Do plants need particular habitats to survive?' and 'How do habitats provide for the basic needs of different animals and plants?'. We went on a nature walk to spot different trees, plants and the habitats. We talked about how each different plant is able to reproduce. We looked at the oak trees, maple trees, holly bushes, a dog rose, dandelions and a silver birch.



Year 1 had an amazing experience this week with a Royal Ballet and Opera virtual session. They had a great time, learning about everything that goes into making an opera, and enjoyed taking part. Some of our children really showed off their exceptional talent, and there were a couple that really lit up, which was lovely to see!



ATTENDANCE AWARDS

The results are in for our attendance awards for this week!



Attendance

- ◆ 3rd Place - Puffin Class
- ◆ 2nd Place - Blackbird Class
- ◆ 1st Place - Rabbit Class

Well done to Puffin Class and Blackbird Class for a great effort - and to our winners, Rabbit Class, who have been awarded 15 minutes of free play time and a certificate!

We are excited to see who will win each week! Please remember, attendance for every child should be above 97%.

Mrs Read, Pastoral Support Mentor

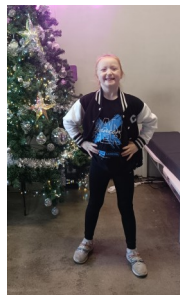
RECEPTION ADMISSIONS 2026/2027

If any of our parents have children due to start school in September 2026, we are delighted to invite you to join us for one of our daytime tours in November and December. To book a place on one, please visit <https://www.eventbrite.co.uk/e/reception-admissions-2026-school-tours-tickets-1680027420239>. Please note, extra tickets have been made available for all dates if you have not been able to book in.

FREE SCHOOL EVENT - TALK WITH DR JODY WALSH ON DEVELOPING RESILIENCE IN CHILDREN

Join us for an enlightening event with Dr. Jody Walshe, a published Educational Child Psychologist who will share valuable insights on nurturing resilience in children and emotional wellbeing. Discover practical strategies to help your child navigate challenges and build emotional strength. Don't miss this opportunity to learn from an expert in the field! Please note that tickets to this event are free, but non-attendance will incur a £5 charge per ticket. Please park away from the village hall car park if possible for this event. Please note that this event will be offered out to other schools in our Care group, so please do book early to avoid disappointment. To book, please click on the link: [Developing Resilient Children - With Dr Jody Walshe](#)

A very big well done to Jacey-Lyn in Year 3, who has just been awarded her Stage 3 swimming badge! What a great achievement Jacey-Lyn, we are so proud of you!



Esme in Year 4 is currently in rehearsals for Panto and will be performing in Sleeping Beauty at the [Rylance Theatre](#) in Ashford on the following dates if anyone wishes to book in.

Saturday 20th December 6.30pm
 Monday 22nd 2pm
 Tuesday 23rd 7pm
 Monday 29th 2pm
 Wednesday 31st 10am
 Friday 2nd January 2pm



COMMUNITY INFORMATION



If parents are looking for an NHS dentist, [Chopra Dental](#) are currently taking on NHS patients. To contact call them at 01233 637018

The Police Crime Commissioners are holding their annual survey on KCC policing. If you would like to have your say, please visit [Public consultations](#)

- **PUNCTUALITY.** We have had quite a few children arriving late to school. Please be aware that the school gates close at 8:45 each morning. If you arrive after this time, you will need to escort your child around to the back gate so that they can sign in at the school office. This is important for our fire register and to ensure your child's lunch preference has been recorded.
- **PUPIL SAFETY.** We ask that parents do not stop on Bridge street to let children out of the cars in the mornings. Please stop and walk children to the appropriate gate. This is particularly important if your child is arriving at 8:45am or later. Children arriving after this time must be walked round to the back entrance by the field.
- **DOGS ON SITE:** We would ask parents not to bring dogs anywhere onto the school site, or leave them tied up near to the school gate.

Thrive - We are moving to ParentPay from Term 2!!

As from Term 2, bookings will no longer be made by the Thrive Team - bookings are moving to ParentPay for your own convenience.

The transition to ParentPay allows parents the flexibility to manage their bookings for wrap around care sessions and enables payments to be made via a secure online platform, thereby supporting the school's 'no debt' policy.

How to book sessions on ParentPay:

All parents and carers will have received login details for ParentPay. If you have not received a login, please email thrive@ladyj.kent.sch.uk and we will arrange for your login to be sent to you. Once you have logged onto the system, select 'Payment Items' and select the wraparound care club that you wish to book a session for.

The following wraparound care clubs have been set up on ParentPay:

Thrive Breakfast Club – termly bookings Term 2 – Term 6 25-26
 Thrive Breakfast Club – ad hoc bookings Term 2 – Term 6 25-26
 Thrive After School Club – termly bookings Term 2 – Term 6 25-26
 Thrive After School Club – ad hoc bookings Term 2 – Term 6 25-26

Termly bookings

Regular termly bookings can be made in advance via ParentPay. At the time of booking, you will select specific days/dates which you would like your child to attend. ParentPay requires payment for the selected sessions at the time of booking. If your child is unable to attend for any reason, including attendance at a school club and sickness, you will not be entitled to a refund. The system enables you to book as many sessions as you would like, so you can book weekly or Termly. The system also enables you to amend or cancel bookings if required.

Ad hoc bookings

Ad hoc bookings can also be made via ParentPay. At the time of booking, you will select specific days/dates which you would like your child to attend. ParentPay requires payment for the selected sessions at the time of booking. We politely request that you give 48 hours' notice at the time of booking. This notice period is essential for safeguarding purposes and to ensure that the correct staff:child ratio is provided. We will try and accommodate emergency requests wherever possible, but these cannot be guaranteed. If an ad hoc booking is cancelled with less than 48 hours' notice, you will not be entitled to a refund.

Payment via credit/debit card

Payment can be made via debit/credit card by entering your card details as prompted. Payment of the sessions will confirm your booking.

Payment via Childcare Vouchers/ Tax Free Childcare

If childcare vouchers/ tax free childcare are used as the method of payment, we kindly request that you arrange for these to be paid directly to the school's bank account and email thrive@ladyj.kent.sch.uk to confirm the payment has been made. A reconciliation of the funds will take place and the amount will be credited to your ParentPay account. This will then enable you to book the sessions you require. Payment of the sessions will confirm your booking.

Receipts

Should you require a receipt as proof of payment, please email thrive@ladyj.kent.sch.uk and we will be able to arrange this to meet your requirements.

Should you have any queries, please email thrive@ladyj.kent.sch.uk or access the Parent support page on ParentPay: [ParentPay Parent - Customer Service](#).

50 BOOKS TO READ

A huge thank you to all the parents and families who have already donated books towards our *50 Books to Read* collections for each class and year group. Your generosity is helping us to build exciting reading corners full of brilliant stories for all our children to enjoy.

We still have many titles to collect and would really appreciate any further donations. Several parents have also kindly asked for the book lists for other year groups, in case they have any read or unwanted books at home that could find a new home in another class.

Please find the lists and links for each year group below – every contribution makes a difference and helps to inspire a lifelong love of reading. Thank you for your continued support!

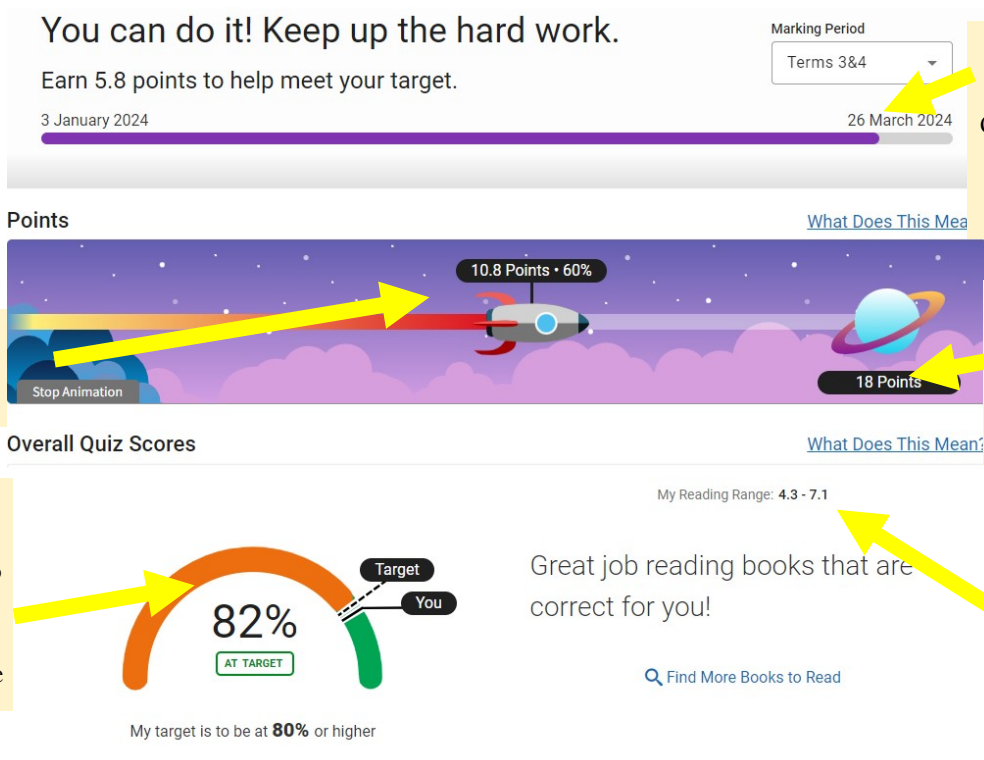
You can find the full list of books for every year group here:

[Booklists By Age on BooksForTopics](#) | Recommended children's booklists sorted by age or topic...

Then add your donation to the lists for each class found here:

- Bumblebee Class: <https://docs.google.com/spreadsheets/d/1BuoMSB2fjFqDHYAaPU9T9t6O2D6MViaYfPczdv5ftOY/edit?usp=sharing>
- Butterfly Class: https://docs.google.com/spreadsheets/d/1dATpVEOn1zM2yF4C6_nMLAoKKqpN8XRbaiGSlkgxuBI/edit?usp=sharing
- Fox Class: https://docs.google.com/spreadsheets/d/1VBih_Sh2WlOc2y2HLfXKGT0-qkqPT34u8s6lIjWd5M/edit?usp=sharing
- Hedgehog Class: <https://docs.google.com/spreadsheets/d/1xQkAnpV1QR6zBcMg46YmIFWDvoOgbqLT2ahhOYlh3b0/edit?usp=sharing>
- Rabbit Class: <https://docs.google.com/spreadsheets/d/1AaDaMV0BnEE2JhiVuo0FeDKuac-pw-PbNi417GD9WuQ/edit?usp=sharing>
- Squirrel Class: <https://docs.google.com/spreadsheets/d/1hlgFUOpOFEYUWMkQG8YYX1TyzSOTI3WWuFGxQ8J94Q0/edit?usp=sharing>
- Blackbird Class: <https://docs.google.com/spreadsheets/d/1hlgFUOpOFEYUWMkQG8YYX1TyzSOTI3WWuFGxQ8J94Q0/edit?usp=sharing>
- Chaffinch Class: https://docs.google.com/spreadsheets/d/1qmjSq7yrxE8jDTSLTzvfVZmVjR5qMwHYN1AN0go_yc/edit?usp=sharing
- Kingfisher Class: https://docs.google.com/spreadsheets/d/1qmjSq7yrxE8jDTSLTzvfVZmVjR5qMwHYN1AN0go_yc/edit?usp=sharing
- Parrot Class: https://docs.google.com/spreadsheets/d/1URnLDKyEB7iRNtRg1Ic-ZQ_LfKFABgW5SAfGQcUsUIQ0/edit?usp=sharing
- Swift Class: https://docs.google.com/spreadsheets/d/1rKXGW_4o24HAcl-TChhLP_RPf081gegixvhweJ2cbk/edit?usp=sharing
- Puffin Class: https://docs.google.com/spreadsheets/d/1LNSaMUVdt_ndvV8f7EO4gYcBSlS9xBPP9HGIGqdjLSg/edit?usp=sharing
- Wagtail Class: <https://docs.google.com/spreadsheets/d/14Rtl3cdnmjk6JcQ43jvpUKClFbHRZhMtmQ7Q-STwkyfY/edit?usp=sharing>
- Woodpecker Class: https://docs.google.com/spreadsheets/d/1ze6gGkx6K4JL_8yFnCOeIYZdClYmKw22F3S9A_odgU/edit?usp=sharing

The last quizzing day for Accelerated Reader for terms 1 and 2 is Wednesday 10th December. Has your child met their target?



How far through the quizzing period we are. Children have two terms to reach their target.

How many points your child has currently got.

The target number of points your child is aiming for over a two-term period.

Your child's average quizzing score. They need to score 80% or more to gain the points for the book they're

Your child's ZPD range. Books selected at the lower end should be a comfortable read. Books at the top end will be very challenging and should be read and discussed with an adult.

To access your child's Accelerated Reader account, visit: <https://global-zone61.renaissance-go.com/welcomeportal/6707989> or go onto your child's year group page on the school website to find the link. Your child will know their log-in details or you can contact your child's teacher. Receive up-to-date info about how your child is progressing towards their target by clicking 'Get Email Updates' on your child's home screen.



Mrs Lloyd wanted to let you all know that the Accelerated Reader workshop for the winning class at the end of term 2 will be The Jungle Book



Nov-25	
Tuesday 18th November	Parent Consultations 4-6:30pm
Wednesday 19th November	New Entrants – 9:30am
Thursday 20th November	New Entrants – 1:30pm
Thursday 20th November	Parent Consultations 4-6:30pm (Fox and Wagtail class rescheduled appts)
Monday 24th November	Bring in gift donations for Pick-A-Present
Wednesday 26th November	New Entrants – 9:30am
Thursday 27th November	New Entrants – 1:30pm
Friday 28th November	Swift Class Assembly
Friday 28th November	Food bank collections before and after school
Dec-25	
Monday 1st-Friday 5th December	Y6 Bikeability
Wednesday 3rd December	New Entrants – 9:30am
Thursday 4th December	New Entrants – 1:30pm
Friday 5th December	Blackbird Class Assembly
Monday 8th December	Year 1 Trip to Wye church
Monday 8th December	Donations for Christmas hampers brought in.
Monday 8th December	EYFS Cinderella Ball
TBC	Carols By Candlelight
TBC	Year 1 visit to Wye Church
TBC	EYFS trip to Wye Cafe
Tuesday 9th December	Pick A Present.
Wednesday 10th December	RockSteady concert - parents will be invited
Thursday 11th December	Accelerated Reader tombola prize draw in assembly
Thursday 11th December	Christmas jumper day
Friday 12th December	Accelerated Reader Workshop prize giving for winning class
Friday 12th December	Woodpecker Class Assembly
Friday 12th December	Food bank collections before and after school
Saturday 13th December	Friends' Event - Santa Fun Run and Christmas Fayre
Monday 15th December	Nativity Dress Rehearsal pm
Tuesday 16th December	Nativity AM
Wednesday 17th December	Pupil Christmas Lunch
Thursday 18th December	Nativity PM
TBC	Choir Performance
Friday 19th December	Staff Panto pm
Friday 19th December	Term 2 Ends

Jan-26	
Monday 5th January	Term 3 Starts
Friday 9th January	Y3 Swimming (1 of 10 sessions)
TBC	Y3 Rocks and Fossils visit - Science topic
Friday 16th January	Kingfisher Class Assembly
Friday 16th January	Y3 Swimming (2 of 10 sessions)
Tuesday 20th January	Friends' Beauty and the Beast Children's Theatre visit
Friday 23rd January	Rabbit Class Assembly
Friday 23rd January	Y3 Swimming (3 of 10 sessions)
Friday 23rd January	Year 6 Cake Sale
Friday 30th January	Parrot Class Assembly
Friday 30th January	Y3 Swimming (4 of 10 sessions)
Friday 30th January	Food bank collections before and after school
Feb-26	
Friday 6th February	Y3 Swimming (5 of 10 sessions)
Wednesday 4th February	Mini Reports sent home via Arbor
Friday 6th February	Wagtail Class Assembly
Date TBC	Danceathon with Miss Selwood
Friday 6th February	NSPCC Number Day
Friday 6th February	Cake Sale Year 4
Monday 9th February	Y1 Parent Share 2:30pm
Friday 13th February	Y3 Swimming (6 of 10 sessions)
Friday 13th February	Term 3 Ends
Monday 23rd February	Term 4 Starts
Friday 27th February	Y3 Swimming (7 of 10 sessions)
Friday 27th February	Hedgehog Class Assembly
Friday 27th February	Food bank collections before and after school
Mar-26	
Date TBC	GBDO Dance Competition, Chatham
Thursday 5th March	World Book Day - (Literacy team)
Friday 6th March	Y3 Swimming (8 of 10 sessions)
Friday 6th March	Puffin Class Assembly
7th- 16th March	STEM Week
Friday 13th March	Y3 Swimming (9 of 10 sessions)
Wednesday 18th March	RockSteady concert - parents will be invited
Friday 13th March	Squirrel Class Assembly
Friday 20th March	Y3 Swimming (10 of 10 sessions)
Friday 20th March	Red Nose Day
Tuesday 24th March	Parent Consultations 4-6:30pm
Thursday 26th March	Parent Consultations 4-6:30pm
Thursday 26th March	Accelerated Reader tombola prize draw in assembly and AR workshop
Friday 27th March	Chaffinch Class Assembly
Friday 27th March	Year 3 Cake Sale
Friday 27th March	Food bank collections before and after school

Apr-26	
Thursday 2nd April	Term 4 Ends
Monday 20th April	Term 5 Starts
Friday 24th April	Food bank collections before and after school
May-26	
Monday 4th May	May Day Bank Holiday (School Closed)
Monday 11th May	KS2 SATS
Tuesday 12th May	KS2 SATS
Wednesday 13th May	KS2 SATS
Thursday 14th May	KS2 SATS
Friday 15th May	Year 2 Cake Sale
Monday 18th-Friday 22nd May	Y6 Intensive swimming catch up sessions (all week)
Date TBC	Y5 Parent Meeting - Secondary Transfer (PESE) 6:30pm
Tuesday 19th May	Sports Day
Friday 22nd May	Food bank collections before and after school
Friday 22nd May	Term 5 Ends
Jun-26	
Monday 1st June	Term 6 Start
Date TBC	Y4 Greek Day, Rainbow Theatre visit.
Monday 1st-Friday 5th June	Multiplication tables Checks
Monday 8th June	School class photos
Monday 8th - Friday 12th June	Phonics Screener
Saturday 13th June	School Summer Fayre
Monday 15th-Friday 19th June	Y5 Bikeability (will not be on Sports Day reserve date if this is required)
Tuesday 16th June	Sports Day reserve date
Friday 19th June	Friends' Event for Father's Day
Friday 26th June	Food bank collections before and after school
Jul-26	
Monday 29th June -Friday 3rd July	Secondary School Transition Week
Wednesday 1st July	RockSteady concert - parents will be invited
Friday 3rd July	Fox Class Assembly
Friday 3rd July	School Disco
Tuesday 7th July	Y6 Dress Rehearsal
Wednesday 8th July	Year 6 Production 9:30am and 7pm
Friday 10th July	Year 6 Production 9:30am and 7pm
Friday 10th July	Year 1 Cake Sale
Tuesday 14th July	Class Transition Afternoon
Thursday 16th July	Open Evening 6-7:30pm (Thrive ending 5:15pm)
Friday 17th July	Y6 BBQ
Friday 17th July	Food bank collections before and after school
Monday 20th July	Y6 Leavers' Assembly
Tuesday 21st July	Term 6 Ends



Lady Joanna Thornhill (Endowed) Primary School

SCHOOL DAY INFORMATION



Learning for the Head.

Heart and Hand

Attendance & Punctuality - how do you measure up?

If you have any concerns or would like to know your child's current attendance, please email Mrs Cox at office@ladyj.kent.sch.uk

Children are required by law to attend school for 190 days or 38 weeks per school year. The Government states that every pupil's absence should be at least 95%

Attendance during one school year	Equals - days absent from required 190 days per school year	Equals - sessions absent from required 190 days per school year	Approximate number of weeks missed per school year
95%	9.5 days	19 sessions	2 weeks
90%	19 days	38 sessions	4 weeks
85%	28.5 days	57 sessions	6 weeks
80%	38 days	76 sessions	7.5 weeks
75%	47.5 days	95 sessions	9.5 weeks
70%	57 days	114 sessions	11.5 weeks
65%	66.5 days	133 sessions	13 weeks
60%	76 days	152 sessions	15 weeks
55%	85.5 days	171 sessions	17 weeks
50%	95 days	190 sessions	19 weeks

PUNCTUALITY It is really important to ensure your child is arriving on time to school each day. Arriving late causes disruption to the whole class and can be stressful for your child, and may mean that your child misses out on vital learning sessions, including phonics.

The school gates open at 8:35 each morning and children are expected to be at their desks, ready to learn by no later than 8:45am. Children arriving after 8:45am will have their minutes late recorded and will be marked as late on the register. Children arriving after 9am when the registers have closed will have their minutes recorded and will be marked as an unauthorised absence.

TIME / APPROXIMATE DAYS MISSED OVER SCHOOL YEAR (190 DAYS/38 WEEKS).					
No. Minutes Late	1 x per week	2 x per week	3 x per week	4 x per week	5 x per week
5	190 minutes 3 hours 10 minutes half a school day	380 minutes 6 hours 20 minutes 1 school day	570 minutes 9 hours 30 minutes 1.5 school days	760 minutes 12 hours 40 minutes 2 school days	950 minutes 15 hours 50 minutes 2.5 school days
10	380 minutes 6 hours 20 minutes 1 school day	760 minutes 12 hours 40 minutes 2 school days	1,140 minutes 19 hours 3 school days	1,520 minutes 25 hours 20 minutes 4 school days	1,900 minutes 31 hours 40 minutes 5 school days
15	570 minutes 9 hours 30 minutes 1.5 school days	1,140 minutes 19 hours 3 school days	1,710 minutes 28 hours 30 minutes 4.5 school days	2,280 minutes 38 hours 6 school days	2,850 minutes 47 hours 30 minutes 7.5 school days
20	760 minutes 12 hours 40 minutes 2 school days	1,520 minutes 25 hours 20 minutes 4 school days	2,280 minutes 38 hours 6 school days	3,040 minutes 50 hours 40 minutes 8 school days	3,800 minutes 63 hours 20 minutes 10 school days
25	950 minutes 15 hours 50 minutes 2.5 school days	1,900 minutes 31 hours 40 minutes 5 school days	2,850 minutes 47 hours 30 minutes 7.5 school days	3,800 minutes 63 hours 20 minutes 10 school days	4,750 minutes 79 hours 10 minutes 12.5 school days
30	1,140 minutes 19 hours 3 school days	2,280 minutes 38 hours 6 school days	3,420 minutes 57 hours 9 school days	4,560 minutes 76 hours 12 school days	5,700 minutes 95 hours 15 school days

Walking home permission - (Year 5 & Year 6)

If you are happy for your Year 5 or Year 6 child to walk themselves home from school, you will first need to let us know by completing the online form at <https://forms.office.com/e/rGpbWZtywP> or by scanning the QR code. We would ask that all parents in these year groups complete the form so that we have your preference recorded correctly. A new form must be completed each school year.

Please note that if your Y5 or Y6 child has a mobile phone for their walk to school, they must hand this in to the teacher each morning and collect at the end of the school day.

CLUBS. If your child attends a club after school and is unable to attend one week, you must ensure that you have let the school office know either by telephoning the office or emailing clubs@ladyj.kent.sch.uk

SCHOOL LUNCHES Could we remind parents that school lunches must be ordered first thing in the morning. If your child is coming into school late because of an appointment, you need to let us know first thing if they need a school meal. The Kitchen work to small margins and may not have spare meals available if you have not booked them in, especially for specific requirements such as gluten free or vegetarian. Please also note that we try to be nut free as we have several children who are allergic. Please check labels for packed lunches and snacks.

***Please also check your ParentPay accounts and make sure that these are in credit at the start of each week. The caterer has a no debt policy.**

LATE ARRIVALS

If your child will be late to school (after 8:45am) please ensure you have advised the school office. Upon arrival your child must sign in at the school reception so that their lunch option can be recorded and they are added to the fire register.

DROPPING OFF / PICKING UP

We ask that parents let the office know if you will be late dropping off to school or collecting your child from school or Wraparound care.

We would also ask that parents refrain from dropping off on Bridge Street, park considerably in and around the village and village hall car park and do not block driveways or other cars. Disabled bays should only be used by people who have authorisation to do so and the staff car park should not be used by parents dropping off or picking up at any time, including for Thrive Wraparound Care. Please remember that there are children walking around these areas and drive slowly. The Village Hall Committee have requested that parents parking in the Village Hall Car park leave quickly and that the car park is clear by 9am

To avoid congestion in the car park, you may wish to park further away and walk to school. There is a free car park near the train station and next to Co-op, and plenty of road side parking around the village. Tom at the Tickled Trout has also said that he is happy for parents to use the pub car park for drop offs and pick ups (and he's also on hand if you need a coffee).

APPOINTMENTS/VISITS

We would ask that parents book all appointments for pupils outside of school hours, including routine GP, Optician or dental checks. There are 13 weeks of holiday per year and evenings and weekends, so please do utilise these times for routine appointments. We do understand that it can be difficult to re-arrange hospital appointments, but if it is possible to make these outside of school hours, this would be helpful.

For all unavoidable appointments, and for any Y5 & Y6 School/transition visits, you must complete an 'appointment absence form' which is available from the school website at www.ladyj.kent.sch.uk/attendance-punctuality or from the school office.

All appointment requests must be submitted to the school office, to avoid absences being recorded as unauthorised, and as much notice as possible should be given. **Please note that copies of appointment letters should be submitted with absence requests.

ABSENCES DURING TERM TIME

Absence during term time will only be authorised in exceptional circumstances and may result in a fine and we cannot authorise time off for term-time holidays. Should an absence be unavoidable, please fill in the Absence form, giving as much notice and detail as possible, and attach a copy of any hospital letters confirming appointment. Forms are available from the school office or via www.ladyj.kent.sch.uk/attendance-punctuality and should be either sent in with your child or emailed to the absence email at absence@ladyj.kent.sch.uk.

ABSENCE DUE TO ILLNESS

If your child is going to be absent from school due to sickness, you do need to let us know by no later than 9am on **each** day your child is going to be absent.

If your child is unwell, or if there is a reason why your child cannot attend school, please either telephone on 01233 812781 or email the school at absence@ladyj.kent.sch.uk, otherwise an unauthorised absence may be recorded.

We have, following requests from parents and from NHS and Gov.uk, updated our guidelines regarding absences due to vomiting and/or diarrhoea. If you child has either of these symptoms they must remain at home until they have had 48 hours clear of symptoms.

SCHOOL CROSSING. To ensure safety for all of our pupils, we would ask that all children cross Bridge Street with Mr Nettleship at the designated school crossing opposite the school.



Lady Joanna Thornhill (Endowed) Primary School

CONTACTS & TERM DATES 25/26



Learning for the Head,

Heart and Hand

TEACHER CONTACT DETAILS

You may contact your child's teacher(s) by emailing at the below addresses

Reception

Mrs Banner	Bumblebee Class	n.banner@ladyj.kent.sch.uk
Mrs Oliver	Butterfly Class	p.oliver@ladyj.kent.sch.uk
Mrs Hollingworth	Butterfly Class	r.hollingworth@ladyj.kent.sch.uk

Year 1

Mrs Irle	Hedgehog Class	m.irle@ladyj.kent.sch.uk
Miss Bodle	Fox Class	a.bodle@ladyj.kent.sch.uk

Year 2

Mrs Ward	Rabbit Class	s.ward@ladyj.kent.sch.uk
Miss Lewis	Rabbit Class	l.lewis@ladyj.kent.sch.uk
Miss Teesdale	Squirrel Class	m.teesdale@ladyj.kent.sch.uk

Year 3

Mrs Williams	Chaffinch Class	k.law-williams@ladyj.kent.sch.uk
Mrs Whitewood	Chaffinch Class	l.whitewood@ladyj.kent.sch.uk
Mr Phillips	Blackbird Class	l.phillips@ladyj.kent.sch.uk

Year 4

Mrs Boden	Kingfisher Class	r.boden@ladyj.kent.sch.uk
Mrs Kwouk	Parrot Class	b.kwouk@ladyj.kent.sch.uk

Year 5

Mr Godden	Puffin Class	j.godden@ladyj.kent.sch.uk
Mrs Lloyd	Swift Class	r.lloyd@ladyj.kent.sch.uk
Mrs Coxall	Swift Class	h.coxall@ladyj.kent.sch.uk

Year 6

Mrs Kemp	Wagtail Class	dm.kemp@ladyj.kent.sch.uk
Mrs Parker	Woodpecker Class	j.parker@ladyj.kent.sch.uk
Ms Burrell	Woodpecker Class	e.burrell@ladyj.kent.sch.uk

SCHOOL CONTACT DETAILS

School Office Telephone: 01233 812781

Office Manager/ Admissions/ Attendance:	Mrs Cox	office@ladyj.kent.sch.uk Admissions@ladyj.kent.sch.uk
School Business Manager	Mrs Stephens	sbm@ladyj.kent.sch.uk
PA to SLT	Mrs Swan	s.swan@ladyj.kent.sch.uk
Inclusion Lead	Mrs Weiss	k.weiss@ladyj.kent.sch.uk
SENCo	Mrs Weiss	k.weiss@ladyj.kent.sch.uk
Pastoral Support Mentor	Mrs Read	j.read@ladyj.kent.sch.uk
Absences- appointments/ illness:	Office Team	absence@ladyj.kent.sch.uk
Clubs/ Reception:	Mrs Baron	clubs@ladyj.kent.sch.uk
Thrive	Mrs Godden	thrive@ladyj.kent.sch.uk

TERM DATES

If you would like to subscribe to updates for the school calendar, please visit our website at [Calendar Lady Joanna Thornhill Endowed Primary School](#) and click on the 'Subscribe to this Calendar' button.

TERM DATES

2025 - 2026

START OF TERM 1	Monday 1 st September 2025
END OF TERM 1	Friday 17 th October 2025
Staff Development Day 1	Monday 27 th October 2025
Staff Development Day 2	Tuesday 28 th October 2025
Staff Development Day 3	Wednesday 29 th October 2025
Staff Development Day 4	Thursday 30 th October 2025
Staff Development Day 5	Friday 31 st October 2025
START OF TERM 2	Monday 3 rd November 2025
END OF TERM 2	Friday 19 th December 2025
START OF TERM 3	Monday 5 th January 2026
END OF TERM 3	Friday 13 th February 2026
START OF TERM 4	Monday 23 rd February 2026
END OF TERM 4	Thursday 2 nd April 2026
START OF TERM 5	Monday 20 th April 2026
MAY DAY BANK HOLIDAY	Monday 4 th May 2026
END OF TERM 5	Friday 22 nd May 2026
START OF TERM 6	Monday 1 st June 2026
END OF TERM 6	Tuesday 21 st July 2026